
December 2019

1. Qualification of Contributors

As a rule, the principal author of a paper shall be a member of the Japanese Society of Generic and Biosimilar Medicines. However, this does not apply if someone outside Japan submits a paper or if a paper is submitted on request.

2. Copyrights

The copyrights of papers, abstracts, articles and the like that are published in the journal are vested in the Japanese Society of Generic and Biosimilar Medicines.

3. Details of Papers

Papers to be submitted shall discuss the formulation, quality, equivalence, added value and other scientific reporting on generic medicines (including biosimilars; GE); surveillance and research relating to the provision of information and dependable supply; and research, surveillance, interpretation and reporting on pharmacology and medical economics of GE. The papers shall never have been published or submitted to any scientific journal or other publisher.

Any research into humans or human tissues shall comply with the ethical principles of the World Medical Association Declaration of Helsinki. Such research must have the approval of the ethics committee of the institution or equivalent body, depending on the subject area. Any animal testing shall follow the animal test guidelines prescribed by the institution.

3-1 Examples of Subject Areas

- Formulation design/stability testing of GE
- Bioequivalence testing of GE
- Efficacy/safety of GE
- Added value of GE
- Industrialization of GE
- Manufacture/quality control of GE
- Assessment of GE at medical institutions
- Reporting on discussions by manufacturers based on assessments by medical institutions
- Requests for GE from medical institutions
- Various issues associated with the introduction of GE into hospitals
- Current status of the use of GE at hospitals and associated problems
- Supply/distribution of GE and provision of information
- The relationship between domestic and international pharmaceutical regulations/guidelines, and the development/manufacture of GE
- GE and medical economics
- Etc.

3-2 Type

Japanese Journal of Generic Medicines mainly accepts general papers, short reports, research results and review articles as a rule.

- General papers: as a rule, they need to include new findings on GE obtained from original research activities.
- Short reports: they shall include new findings, valuable data, case reporting and others as a rule, even if it is fragmentary research.
- Research results: they shall include valuable data, although it is not necessary to include new findings.
- Review articles:

Comprehensive papers: these should be based on the author’s research performance and include an overview and comments on studies associated with the author’s field.

Invited papers: these are written at the request of the editorial board of the journal.

- Lecture reports: these are written at the request of the editorial board of the journal by the presenters of lectures (symposiums, etc.) at the meeting of the Japanese Society of Generic and Biosimilar Medicines. However, submissions based on short presentations are handled as general papers.

3-3 Languages

Japanese or English

3-4 Length

The length of manuscripts, according to the type of the manuscript, should be as follows. Character count does not include the title, the name(s) of the author(s), the institution(s) of the author(s), as stated in 3-5, and the summary in English (with its Japanese translation) and keywords, and include the main text, figures and tables, references and footnotes.

- General papers: the printed paper shall not exceed 7 pages (1,900 Japanese characters by 6 = 11,400 Japanese characters).
- Short reports: the printed paper shall not exceed 5 pages (1,900 Japanese characters by 4 = 7,600 Japanese characters).
- Research results: the printed paper shall not exceed 7 pages (1,900 Japanese characters by 6 = 11,400 Japanese characters).
- Review articles:

Comprehensive papers: the printed paper shall not exceed 10 pages (1,900 Japanese characters by 9 = 17,100 Japanese characters).

Invited papers: the printed paper shall not exceed 13 pages (1,900 Japanese characters by 12 = 22,800 Japanese characters).
- Lecture reports:

Lectures of up to 30 minutes: the printed paper shall not exceed 5 pages (1,900 Japanese characters by 4 = 7,600 Japanese characters).

Lectures of up to 60 minutes: the printed paper shall not exceed 10 pages (1,900 Japanese characters by 9 = 17,100 Japanese characters).
- Each page should be A4 size, with 40 characters by 40 horizontal lines.
- A figure or a table corresponds to 300-600 Japanese characters.

3-5 Format

- The first page of the manuscript shall state the title, the names of each author (if the paper is in Japanese, the names in Roman alphabet are to be given as well), the name and address of each institution (the address is only required for the principle author), contact e-mail address, the contact for requesting copies and the contact address for proofreading.
- The second page shall contain an English summary of up to 250 words (with its Japanese translation) and up to 5 keywords (with their Japanese translations).
- The main text should start from the third page.
- Figures, tables and photographs shall be labeled as Fig., Table, and Photo respectively. Serial numbers are to be given if there is more than one. They should carry their own titles and be supplied separately from the main text. In principle, the original figures, tables, and photographs prepared by the author should
be provided. Citation of figures, tables and photographs shall be
indicated in the text or in the margin.
- Units: International System of Units (SI) should be used based
- References: References are numbered in the order in which they
  are cited, and the number of each reference is given followed by
  a closing parenthesis as a superscript to the relevant part, along
  with a closing parenthesis. All references are summarized in the
  references section at the end of the paper.
- Description of references
  For journals, give the details in the following order: 1) name of
  the author (names of a maximum of 3 authors should be given;
  other names have to be omitted), 2) title of the paper, 3) name
  of the journal, 4) year of publication, 5) volume number and
  6) page numbers. The name of the journal with its title in the
  Roman alphabet is typed in italics.
  For published books, give the details in the following order: 1)
  name of the author, 2) title of the book (and the section title),
  3) edition and volume number, 4) name of the editor, 5) place
  of publication, 6) name of the publisher, 7) year of publication
  and 8) page number. The accessed date should also be given for
  web pages.
  Example
  Journal articles:
  1) Haskins LS, Tomaszewski KJ, Crawford P. Patient and
     physician reactions to generic antiepileptic substitution
     in the treatment of epilepsy. *Epilepsy Behav.*, 2005; 7:
     98-105.
     of concurrent medication use on statin adherence and refill
  Books:
  3) Meltzer PS, Kallioniemi A, Trent JM. Chromosome
     alterations in human solid tumors. In: Vogelstein B,
     Kinzler KW, editors. The genetic basis of human cancer.
- Footnotes
  A footnote shall be provided on the same page as the one in
  which the footnote symbol or number is placed. The footnote
  symbol or number shall be clearly indicated in the text.
- Disclosure of Conflict of Interests (COI)
  In accordance with this Society's Rules on Managing Conflict of
  Interests, all papers submitted shall carry a declaration at the end
  of the main text, stating whether or not any of the coauthors has
  a conflict of interests. If there is a conflict of interests, the name
  of the company or organization in question shall be stated. If any
  financial assistance, whether direct or indirect, was received from
  a specific company in the process of conducting the research or
  preparing the manuscript, this fact shall be stated in the paper.
  Example: No conflict of interests. This study was funded by ○○
  Co., Ltd.

4. Contribution Procedure
A contributor shall send the contribution data to the following
address by e-mail or in the form of a CD-R, etc., particularly in cases
where the document’s file size exceeds 10 MB. Microsoft Office
software shall be used for preparing the documents.
- Address: The editorial board of the Japanese Journal of
  Generic Medicines
c/o Japanese Society of Generic and Biosimilar
  Medicines
  Atago Green Hills Mori Tower 37th fl. 2-5-1,
  Atago, Minato-ku, Tokyo 105-6237
  (inside the office of Zeirishi-Hojin AKJ Partners)
  Tel: 03-3438-1073 Fax: 03-3438-1013
  E-mail: journal@ge-academy.org
  Contact: Japanese Journal of Generic Medicines,
  Office of Japanese Society of Generic and Biosimilar
  Medicines
- The acceptance procedure shall be deemed complete when
  the contributor receives an e-mail response from the contact.
  If no such e-mail arrives within one or two business days, the
  contributor shall make an inquiry to the contact as to whether
  to re-send the contribution data as there could be cases where
  contribution data fail to be properly received.

5. Evaluation of the Papers and Results
Papers submitted are subject to an assessment for acceptance
by two examiners. If a paper is returned after assessment with a
request to be resubmitted, it shall be sent back within two months
of the day the paper is returned. If the paper is resubmitted after
this time, it shall be handled as a new contribution. The journal
may request partial corrections to a manuscript for publication. The
order in which papers are published shall in principle be the order
in which they are received, although it is subject to change for the
convenience of assessment and editing.
However, review articles (invited papers) and lecture reports
defined in 3-2 are not subject to the assessment mentioned above,
but shall be accepted for publication or rejected based on the judg-
ment of the chair of the editorial board; however, the journal may
request partial corrections of a manuscript for publication.

6. Publication Fees
Contributors (except the author of an invited paper or a lecture
report) shall pay upon request the following publication fees (con-
sumption tax not included) after the paper has been accepted.

- 2,000 yen per printed page
- 3,000 yen per page exceeding the length provided in 3-4
- Figures and tables preparation fee if they are prepared separa-
tely: 2,000 yen per 50 cm²
- Color printing fee of figures, tables and photographs: Actual
  cost

7. Separate Off-Prints
The journal provides 20 free separate off-prints at the time of pub-
lication in principle. Additional copies can be ordered at the time of
proofreading at the prices below (consumption tax not included).

<table>
<thead>
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<th>Quantity</th>
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<tr>
<td>50 copies</td>
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<td>100 copies</td>
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<td>More than 100 copies</td>
<td>25,000 yen plus 200 yen per copy</td>
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Extra fees such as those for separate off-prints after proofreading
and color printing (actual cost) will be charged additionally.

8. Others
- The author may proofread a paper only once. As a rule, no
  additions or corrections shall be accepted thereafter, except for
  typographical errors.
- These rules shall apply from the papers published in the jour-
nal, volume 11, number 1. Contributors should refer to the
current rules for contributions (available on the web site of the
Japanese Society of Generic and Biosimilar Medicines).
### Appended table: Instruction by submission type

<table>
<thead>
<tr>
<th>Type</th>
<th>Length</th>
<th>Evaluation</th>
<th>Publication fee</th>
<th>Notes</th>
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<tbody>
<tr>
<td>General papers</td>
<td>The printed paper shall not exceed 7 pages</td>
<td>Subject to assessment</td>
<td>2,000yen × number of pages</td>
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<td>Short reports</td>
<td>The printed paper shall not exceed 5 pages</td>
<td>Subject to assessment</td>
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<td>Research results</td>
<td>The printed paper shall not exceed 7 pages</td>
<td>Subject to assessment</td>
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<td>Invited papers</td>
<td>The printed paper shall not exceed 10 pages</td>
<td>Subject to assessment</td>
<td>2,000yen × number of pages</td>
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<td>Lecture reports</td>
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<td>Not subject to</td>
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